



CELEBRATING THE CONTRIBUTION OF MEDIA TO CARIBBEAN DEVELOPMENT

When The CBU 54TH Annual General Assembly take place from **Monday, August 14, to Wednesday August 16, 2023**

Where Conference sessions will be held in **The Royalton Antigua Hotel.**

AGA Registration To register for the CBU 54th AGA go to <https://ticketnation.bb/event/cbu/>

Schedule The AGA will consist of three days of activities:

Monday Aug 14: **Island Tour** – 10.00 AM – 3.00 PM
Opening Ceremony and Hall of Fame Induction: 6.30 – 9.00 PM

Tuesday Aug 15: **Conference Day** 9.00 AM – 4.00 PM
Caribbean Media Awards Gala 7 – 10 PM

Wednesday Aug 16: **AGA Plenary** (Members' Only) 9.00 AM – 3.00 PM
Closing Ceremony 6.30 – 9.00 PM

Accommodation & Meals

The Secretariat has made a tentative block reservation at the all-inclusive Royalton Antigua for all participants at a preferential room rate.

To make bookings of the rooms reserved for AGA delegates click on the link [here](#).

CBU AGA delegates will receive:

- Complimentary meals: breakfast, lunch & dinner
- Complimentary wireless internet in all rooms
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The hotel address is Five Islands Village, Antigua and Barbuda
Telephone: +(268)484-2000

Email: weddingsandgroupsran-anu@royaltonresorts.com

Website: <https://www.royaltonresorts.com/resorts/royalton-antigua>

Check in is from 17:00 hrs. and check-out is before 13:00hrs.

In case you have special requirements please let the Hotel know as soon as possible so that availability of appropriate facilities can be checked.

Travel Arrangements

You should plan your travel to arrive in Antigua in time for the Fun Day which starts at 10.00 am on Monday August 14, 2023.

Airlines travelling to Antigua include:

- LIAT
- InterCaribbean Airways
- Caribbean Airlines
- American Airlines
- Jet Blue

Transfers on Arrival & Departure

Transportation from the airport to the hotel is provided by CBU on condition of registering no later than August 7, 2023.

ARRIVING BY AIR:

Arriving at VC Bird International Airport:

Liaison officers will be available in front of the arrival area for all registered and confirmed participants. In case of need upon arrival, the Information Desk at the airport will be able to assist you. The Information Desk is located outside of arrivals area.

Visa

It is important that participants check passport and visa requirements for Antigua in due time before departure.

CARICOM holders are NOT subject to the visa obligations to enter Antigua & Barbuda, with no limit on the number of days on the planned stay.

Participants who are **NOT CARICOM passport holders** may be subject to visa obligations. We strongly advise you to send a scanned copy of your national passport to info@caribroadcastunion.org **no later than July 27, 2023** for preparation of an invitation

letter to ease your visa release process. **Citizens of countries not found on the list [here](#) will require visas.** More information is available on the website of the Ministry of Foreign Affairs, International Trade and Immigration [here](#).

Hotel & Conference Location & Facilities

The Royalton Antigua is approximately 30 minutes drive away from the International Airport.

Hotel facilities are accessible to wheelchairs.

Fully adapted accommodation for disabled persons is limited.

For any special needs – including dietary requirements - please inform the Hotel accordingly.

Tipping

Tipping in Antigua & Barbuda is generally not required, but it is appreciated in restaurants and cafés.

Taxis: Are widely available

Business Hours

Shops: Monday thru Friday from 9:00am to 5:00pm hrs; mostly closed on Sundays.
Banks: Monday thru Friday from 8:00am to 2:00pm closed on weekends.
ATMs / CAMBIO: widely available.

Weather & Time Zone

Antigua & Barbuda has tropical weather. Temperatures are uniformly high as is the relative humidity. The average early morning minimum is 25 C and the afternoon maximum 31 C. Kindly note however that meeting rooms are air conditioned and colder.

Antigua & Barbuda is in the Atlantic Standard Time zone (GMT/UTC -4)

Meeting Attire

Business wear suitable for a tropical climate is appropriate. However, conference rooms will be air-conditioned, and delegates should dress appropriately for these sessions.

Useful Contacts

For any further assistance regarding administrative and logistical arrangements for this workshop, please contact:

CBU Secretariat

Tel: 1 246 4301007

Email: info@caribroadcastunion.org

Annual General Assembly Local Organising Committee Secretariat

The LOC Secretariat will begin operation on Sunday August 13, 2023. Contact information will be provided closer to that date.