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CBU MEMBERSHIP APPLICATION FORM

Dear Applicant,

Once completed this form is to be signed by a person with the requisite authority to do so on behalf of the applicant organisation, and submitted under confidential cover (by email or post) to the CBU Secretariat for the attention of the Secretary General.

In addition to providing the information requested below, applicants are to submit legible copies of the following documents:

- *Full list of senior management and*
- *An organogram showing governance and operational structure and*
- *Full list of directorship/ board membership and*
- *A copy of the most recent Change of Directors form, and*
- *Documents of registration/ incorporation/ founding statute, and*
- *Documents detailing shareholding/ membership and*
- *most recent audited financials, dated no more than twenty-four (24) months prior to the date of application, and*
- *A letter signed by the chief executive officer or other authorised person declaring:*
 - o *full compliance with any applicable regulatory provisions and*
 - o *Advising of any current/ pending legal claims against the applicant organization (criminal, statutory, or administrative)*
- *Two (2) letters of recommendation from:*
 - o *Current members (full/ associate) or*
 - o *Media regulatory body in the applicant's country of registration/ operation or*
 - o *Companies Office or equivalent body in the applicant's country of registration/ incorporation*

While supporting information for this application may be supplied in the official language of the applicant's country/ territory of registration/ incorporation, the application form is to be completed in English.

(1) APPLICANT ORGANISATION'S NAME:

AS STATED IN DOCUMENTS OF INCORPORATION/ REGISTRATION:

TRADING OR OTHER NAME:

(2) ORGANISATION'S CONTACT INFORMATION

MAILING ADDRESS:

CORPORATE E-MAIL ADDRESS: _____

TELEPHONE: (____) _____ FAX NO: (____) _____

WEBSITE URL: _____

(3) MAIN PURPOSE/S OF ORGANIZATION

(4) CORPORATE STRUCTURE AND GOVERNANCE

NAME AND TITLE OF CHIEF EXECUTIVE OFFICER

E-MAIL ADDRESS: _____

TELEPHONE: (____) _____ FAX NO: (____) _____

(5) **CLASS OF MEMBERSHIP APPLIED FOR**

FULL [] ASSOCIATE []

(6) **CATEGORY OF MEMBERSHIP APPLIED FOR**

Broadcast radio and/ or television – free to air service

Digital media publication – i.e. can be created, viewed, distributed, modified and preserved on computers. E.g. web pages and websites, and e-books

Direct to home operator - distributors of television signals from high-powered geostationary satellites to small dish antennas and satellite receivers in homes

Magazine

Newspaper

Independent programme provider – i.e. producers of programming (including full channels) operating independently from programme transmission entities (FTA/ subscriber services)

Subscriber television operator – entities operating systems by which television channels are transmitted in scrambled form, unintelligible except to those who have paid for descrambling

Subscriber television operators' programme channel – operators of individual channels delivered via subscriber television services

The following categories are only permitted associate membership of the CBU.

Advertising, marketing and public relations agency

Animation & graphic design company

Audio-visual & film producer

Broadcast equipment supplier

IPTV operator – operators of systems delivering programming by video stream encoded as a series of IP packets including free or fee-based and live TV as well as stored video

Media channel aggregator – entity collects media content from disparate sources, such as news items or music files for consumption in a single location, usually a website.

Media or journalists' association

Mobile TV operator – operators of systems delivering programming solely available on handheld or mobile devices via mobile phone networks

(7) AREAS OF INTEREST/ PARTICIPATION – *Tick all that apply.*

- Annual General Assembly []
- Caribbean Media Awards []
- Committee Membership []
- Equipment Acquisition []
- Programme Acquisition []
- Programme Sharing []
- Sale of equipment and software []
- Staff training []
- Other/s []
